



## REQUIREMENTS OF A COMMERCIAL INVOICE WITH U.S. CUSTOMS AND BORDER PROTECTION

According to 19 CFR 141.85, there is no specific format for an invoice, although CBP regulations require the following information to be on the invoice:

**At a minimum, an invoice should:**

1. Clear verbal description of the item (s) in English
2. List: (of each item)
  - a. Quantity
  - b. Gross weight
  - c. Net weight
3. State the value (of each item), giving both the value in foreign currency and in U.S. Dollars. Value must either be the price paid for each item or estimated value based on other considerations. Total of the value of each item must be provided.
4. Include Country of Origin where the item was manufactured
5. Include where the item(s) was(were) purchased
6. List the Name and location (address) of the business or person selling the merchandise (SELLER)
7. List the Name and address of business or person buying the merchandise, and if different from the importer (BUYER)
8. List the U.S. address of the person or business the goods are being shipped to
9. List the Incoterm or Terms of Sale - <https://iccwbo.org/resources-for-business/incoterms-rules/incoterms-rules-2010/>